



Sons of the American Legion
Squadron 291
Minutes of the Executive Committee Meeting
4 November 2015

Meeting called to order at 1822 hrs.

Discussion Prior to Quorum

Squadron financial report requirements were discussed. Paul Meye summarized past Squadron reporting, stating that of late, nothing is being provided. The Post would like to receive a monthly P&L (profit and loss) statement from Quickbooks. Matt pointed out that the Squadron does not have Quickbooks and would prefer to submit a monthly bank account ledger. Paul stated that would be acceptable and requires the report on the 8th of each month. Monthly reports will obviate the quarterly report requirement listed in the Post By-Laws Article 4.4. Should a Squadron meeting occur so late in the month as to preclude complete data, it shall be submitted as available and then revised as necessary. Ideal report distribution would be via e-mail including Tracy Kleimeyer and Paul Meye. Squadron event statements within 10 days after events are impractical as statements must first be approved by the Squadron Ex-com. As not all checks will have cleared within 10 days, revised reports are to follow after all bills have been paid. Paul said that this will be acceptable.

Roll Call - Butch Rowe, Adjutant

A quorum was present, five members of the Executive Committee constituting a quorum. Roll Call List attached.

Guests Present

Ken George, Post 291 3rd Vice Cmdr, Squadron Advisor
Paul Meye, Post 291 Finance Officer, Squadron Advisor
Kat Katz, Auxiliary Unit 291 President
Bob Bedell, Detachment Adjutant

Commander's Remarks - Bill Dunn Jr., Interim Commander

The Cmdr welcomed those present.

Adjutant's Report - Butch Rowe

No report.

Chaplain's Remarks - Tomidan Jordan, Jr. Past Cmdr

Bert Bertrand passed away.

Membership Report - Tomidan Jordan, Jr. Past Cmdr

The Squadron is capped at 1760 members. Jeff Kingsley will be transmitting 150-200 renewals shortly.

Ken George will look into the allowable % requirement for Squadron membership and seek written requirements from the Post.

District 29 / Detachment of California / National Report - Rick Bradley

No report.

Donations Report - Peter Martin, Donations Chairman

A motion was made, seconded and passed for a \$500 donation in support of memorial services for Bert Bertrand at Banning Post 428.

Report attached.

Finance Report

Facility assessment is billed at 50% payable in Dec with the remaining 50% payable the following June. The subject of declining membership was discussed. Rich Morin will draft a letter on changing payment of facility assessment to reflect monthly membership transmittals for the Executive Committee to review.

Technology - John Durkin, Technology Chairman

On-line renewal process is nearly complete. John suggested we form a donations committee to seek out new donation sources.

Old Business

The 2015 Boat Parade which will be held Wednesday 16 December thru Sunday 20 December. Expenses are included in the 2015 Squadron budget.

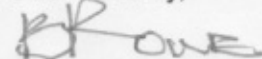
New Business

Matt Parsons was appointed as Commander by a show of hands vote. Bill Dunn Jr. was appointed 1st Vice Cmdr by a show of hands vote. A motion was made, seconded and passed to offer the position of 2nd Vice Cmdr to Tim Sullivan. Confirmation votes by the general membership are not required.

The meeting was adjourned at 1856.

The next Executive Committee Meeting will be held Wednesday 2 December 2015 at 1800 hrs.

Submitted by,



Butch Rowe
Adjutant



Sons of the American Legion
Squadron 291

2015 Roll Call List

Executive Committee Meeting (5 members)

General Membership Meeting (15 members + 1 officer)

Date: 4 November 2015

Meeting Start Time: 1822

Meeting End Time: 1850

Executive Committee:

		Present	Excused	Late
Commander	Vacant	P	E	L
1st Vice Cmdr.	Vacant	P	E	L
2nd Vice Cmdr.	Bill Dunn Jr.	P	E	L
Adjutant	Butch Rowe	P	E	L
Finance Officer	Rich Morin	P	E	L
Sgt. at Arms	Brad Semonell	P	E	L
Chaplain	Jeff White	P	E	L
Historian	Robert Thompson	P	E	L
Jr. Past Cmdr.	Tomidan Jordan	P	E	L
Past Cmdr.	Steve Porter	P	E	L
Sr. Past Cmdr.	Matt Parsons	P	E	L

Appointed Positions:

Judge Advocate	Paul Mesmer	P	E	L
Membership	Jeff Kingsley	P	E	L
Parliamentarian	Butch Rowe	P	E	L
Donations	Peter Martin	P	E	L
Technology	John Durkin	P	E	L

Post Supervisory
Committee:

Post Advisor	Ken George	P	E	L
Post Advisor	Roger Henry	P	E	L
Post Advisor	Paul Meyer	P	E	L

SONS OF THE AMERICAN LEGION, SQUADRON 291
DONATIONS CHAIRMAN E-BOARD REPORT
04 NOVEMBER 2015

The Donation Committee Chairman's report for the 04 November 2015 Executive Board Meeting.

Current Donation Requests

No Donation Requests have been received by the Donation Committee between the 07 October 2015 Executive Board Meeting and the 04 November 2015 Executive Board Meeting.

Donation Acknowledgements Received

No Thank you letters were received during the month.

Donation Recipients attending tonight's General Membership Meeting

No Donation Recipients are attending the General Membership Meeting this evening.

Donation Total for the 2015 calendar year:

TOTAL DONATIONS APPROVED:	\$24,004.33	
Donations disbursed:	216,004.33 240,004.33	100%)
Donations not disbursed:	5,500.00	(0%)
Recurring Donations approved:	\$14,000.00	
Other Donations approved:	\$10,004.33	

End of Report