



Sons of the American Legion
Squadron 291
Minutes of the Executive Committee Meeting
2 December 2015

Meeting called to order at 1800 hrs.

Roll Call - Butch Rowe, Adjutant

A quorum was present, five members of the Executive Committee constituting a quorum. Roll Call List attached.

Guests Present

Ken George, Post 291 3rd Vice Cmdr
Paul Meye, Post 291 Finance Officer
Mike Schubert, Post 291 Executive Board Member
Kat Katz, Auxiliary Unit 291 President
Robert T. Kelly, SAL Detachment Cmdr

Commander's Remarks - Matt Parsons, Cmdr

The Cmdr welcomed those present and urged all Board members to volunteer for the Boat Parade. The Squadron will provide an accessible portable toilet for each night of the Parade. The Squadron requests the Post post a letter on the exterior doors indicating that the SAL event is a private party requiring an admission ticket.

Adjutant's Report - Butch Rowe

No report.

Chaplain's Remarks - Jeff White, Chaplain

No report.

Membership Report - Matt Parsons, Cmdr

The Squadron is capped at 1760 members. No new members. No reinstated members. Current membership is 1075, 61% of our goal. The Squadron needs a clarification on whether a member renewing after February 1, at which point according to our By-Laws he is suspended, can be reinstated. Also by what approval procedure. Paul Meye said this will be discussed by the Legion E-board. The \$40 Facility Assessment was discussed.

A motion was made, seconded and passed to do a targeted renewal mailing to members who have not renewed, urging them to renew. We will use the Post mailing permit. Rich Morin to research a mail house source and costs.

New Business

Tim Sullivan was appointed as 2nd Vice Cmdr. A confirmation vote by the general membership is not required.

Finance Report - Rich Morin, Finance Officer

Approx. \$107,000 in the bank not counting a recent \$33,779 Facility Assessment Fee payment to the Post. A second payment of \$32,980 will be due on 30 June. The credit card signatures are nearing completion. The form of Squadron financial reports to the Post was discussed.

District 29 / Detachment of California / National Report - Rick Bradley

Legion National Cmdr Dale Barnett will visit the Post on Tuesday 15 December.

Donations Report - Peter Martin, Donations Chairman

No new donations this month. Report attached. A motion was made, seconded and passed to donate \$500 to the Legion National Emergency Fund.

Technology - John Durkin, Technology Chairman

No report.

Concierge Program - Tim Sullivan, Volunteer Chairman

No report. SAL volunteers are allowed a free burn your own burger. There is an account that the Bar charges this to.

Old Business

The 2015 Boat Parade which will be held Wednesday 16 December thru Sunday 20 December.

New Business

A motion was made, seconded and passed to donate \$500 to the Wounded Warrior Christmas Party at Camp Pendleton.

Cmdr Jordan will look thru former Cmdr Dave Doum's records to locate a signed copy of Squadron Constitution and By-Laws.

The SAL National flag is stained and requires cleaning or replacement. Jr. Past Cmdr Jordan volunteered to attempt to clean the flag.

Cmdr Parsons will attend the Legion E-board meeting and request approval for the Squadron to hold the 2nd Annual Winter Bourbon Fest - 23 January 2016. The event is to be located in the parking lot. There will be no cost to the Squadron as the bourbon is left over from our last event.

Cmdr Parsons appointed John Durkin to organize a fund raising committee.

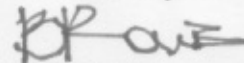
SAL Larry Bells addressed the Board asking support for a California Veterans Cemetery at the former Marine Corps Air Station El Toro base in Irvine.

John Durkin will continue to maintain the Squadron database. Jeff Kingsley will forward the membership spreadsheet to John.

The meeting was adjourned at 1907.

The next Executive Committee Meeting will be held Wednesday 6 January 2016 at 1800 hrs.

Submitted by,

A handwritten signature in black ink, appearing to read 'Butch Rowe', written in a cursive style.

Butch Rowe
Adjutant



Sons of the American Legion
Squadron 291
2015 Roll Call List
Executive Committee Meeting (5 members)
General Membership Meeting (15 members + 1 officer)

Date: 2 December 2015

Meeting Start Time: 1800

Meeting End Time: 1907

Executive Committee:		Present	Excused	Absent
Commander	Matt Parsons	P	E	A
1st Vice Cmdr.	Bill Dunn Jr.	P	E	A
2nd Vice Cmdr.	Vacant	P	E	A
Adjutant	Butch Rowe	P	E	A
Finance Officer	Rich Morin	P	E	A
Sgt. at Arms	Brad Semonell	P	E	A
Chaplain	Jeff White	P	E	A
Historian	Robert Thompson	P	E	A
Jr. Past Cmdr.	Tomidan Jordan	P	E	A
Past Cmdr.	Steve Porter	P	E	A
Sr. Past Cmdr.	Matt Parsons	P	E	A
Appointed Positions:				
Judge Advocate	Paul Mesmer	P	E	A
Membership	Jeff Kingsley	P	E	A
Parliamentarian	Butch Rowe	P	E	A
Donations	Peter Martin	P	E	A
Technology	John Durkin	P	E	A
Post Supervisory Committee:				
Post Advisor	Ken George	P	E	A
Post Advisor	Roger Henry	P	E	A
Post Advisor	Paul Meye	P	E	A

SONS OF THE AMERICAN LEGION, SQUADRON 291
DONATIONS CHAIRMAN E-BOARD REPORT
02 DECEMBER 2015

This is the Donation Committee Chairman's report for the 02 December 2015 Executive Board Meeting.

Current Donation Requests

No Donation Requests have been received by the Donation Committee between the 04 November 2015 Executive Board Meeting and the 02 December 2015 Executive Board Meeting.

Donation Acknowledgements Received

No Thank you letters were received during the month.

Donation Recipients attending tonight's General Membership Meeting

No Donation Recipients are attending the General Membership Meeting this evening.

Donation Total for the 2015 calendar year:

TOTAL DONATIONS APPROVED:	\$24,004.33 24,980.33
Donations disbursed:	\$24,004.33 (100%)
Donations not disbursed:	\$0.00 (0%)
Recurring Donations approved:	\$14,000.00
Other Donations approved:	\$10,004.33
	10,980.33

End of Report