



Sons of the American Legion
Squadron 291
Minutes of the Executive Committee Meeting
3 February 2016

Meeting called to order at 1811 hrs.

Roll Call - Butch Rowe, Adjutant

A quorum was present, five members of the Executive Committee constituting a quorum. Roll Call List attached.

Guests Present

Doug Nye, Post 291 Cmdr
Paul Meye, Post 291 Finance Officer
Kat Katz, Auxiliary Unit 291 President

Commander's Remarks - Matt Parsons, Cmdr

The Cmdr welcomed those present and discussed requirements for Squadron finance reports to the Post. Rich Morin will forward the Squadron's monthly bank statements to Tracy Kleimeyer, Admin/Accounting Manager for the Post. Tracy will input the data into a report for the Post.

The Boat Parade financial report is needed quickly and prior to the debrief meeting. Meeting is scheduled for Saturday February 20 at 0900 on the Patio.

Cmdr Nye urged the Squadron to contact members who have not renewed, reminding them they are suspended and getting them to renew. He said that sons of qualifying veterans who are members of Legion Post 291 may be brought in. Cmdr Parsons has sent a letter to Cmdr Nye explaining what we understand the Post requirements for new Squadron members to be. The Squadron will send a hard mailing to members who have not renewed.

Adjutant's Report - Butch Rowe

The Consolidated Squadron Report is due at the end of May.

Chaplain's Remarks - Jeff White, Chaplain

No report.

Membership Report - Jeff Kingsley, Chairman

The Squadron is capped at 1760 members. No new members. No reinstated members. Current membership is 1360, 77% of goal. The Squadron will send a hard mailing to members who have not renewed. A motion was made, seconded and passed for a budget of NTE \$500 for the mailing. The mailing will inform them that they are currently suspended and can only be reinstated by a vote of the Squadron. Members still under suspension on June thirtieth will have their membership forfeited.

Finance Report - Rich Morin, Finance Officer

Approx. \$86,832 in the bank. A second Facility Assessment Fee payment of \$32,980 will be due on 30 June. The credit card signatures are nearing completion.

Donations Report - Peter Martin, Donations Chairman

A motion was made, seconded and passed to donate \$2500 to Newport Mesa Schools Foundation. Donation report attached.

Wagner Family Scholarship - Howard Denghausen

Howard Denghausen presented the criteria for the Wagner Family Scholarship.

Technology - Matt Parsons, Cmdr

No report.

Concierge Program - Tim Sullivan, Volunteer Chairman

The program is running well. Volunteers are always needed.

District 29 / Detachment of California / National Report

No report.

Old Business

No report

New Business

The Squadron 82nd Anniversary will occur on 22 March. A spaghetti dinner will be held on Saturday 19 March.

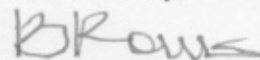
Cmdr Parsons appointed Jr Past Cmdr Jordan to head the nominating committee. First nominations are due at the March General Meeting.

Cmdr Parsons appointed Jr Past Cmdr Jordan, Tom Anderson and Jeff Kingsley to form a Constitution & By-Laws Committee.

The meeting was adjourned at 1859.

The next Executive Committee Meeting will be held Wednesday 2 March 2016 at 1800 hrs.

Submitted by,



Butch Rowe
Adjutant



Sons of the American Legion

Squadron 291

2016 Roll Call List

Executive Committee Meeting (5 members)

General Membership Meeting (15 members + 1 officer)

Date: 3 February 2016

Meeting Start Time: 1811

Meeting End Time: 1859

Executive Committee:		Present	Excused	Absent
Commander	Matt Parsons	P	E	A
1st Vice Cmdr.	Bill Dunn Jr.	P	E	A
2nd Vice Cmdr.	Tim Sullivan	P	E	A
Adjutant	Butch Rowe	P	E	A
Finance Officer	Rich Morin	P	E	A
Sgt. at Arms	Brad Semonell	P	E	A
Chaplain	Jeff White	P	E	A
Historian	Robert Thompson	P	E	A
Jr. Past Cmdr.	Tomidan Jordan	P	E	A
Past Cmdr.	Steve Porter	P	E	A
Sr. Past Cmdr.	Matt Parsons	P	E	A
Appointed Positions:				
Judge Advocate	Paul Mesmer	P	E	A
Membership	Jeff Kingsley	P	E	A
Parliamentarian	Butch Rowe	P	E	A
Donations	Peter Martin	P	E	A
Technology	John Durkin	P	E	A
Post Supervisory Committee:				
Post Advisor	Ken George	P	E	A
Post Advisor	Roger Henry	P	E	A
Post Advisor	Paul Meye	P	E	A

SONS OF THE AMERICAN LEGION, SQUADRON 291
DONATIONS CHAIRMAN E-BOARD REPORT
03 FEBRUARY 2016

This is the Donation Committee Chairman's report for the 03 February 2016 Executive Board Meeting.

Current Donation Requests

Two Donation Requests were received by the Donation Committee between the 06 January 2016 Executive Board Meeting and the 03 February 3, 2016 Executive Board Meeting as follows:

1. \$963.76 was requested by Anderson Elementary for Classroom 4/5 for Lego kits. This request was declined by the Donation Committee.
2. \$2500 was requested for funding grants to teachers in the Newport Mesa Unified School District. This is a recurring Donation and was approved by the Donation Committee. This request will be put to a vote of the Executive Board at this meeting.

Because this Donation request is more than \$250 it will also be put before the General Membership for their consideration and vote of approval at the 03 February 2016 Meeting.

Donation Acknowledgements Received

No Thank you letters were received during the month.

Donation Recipients attending

Donation Recipients planning to attend the 03 February 2016 General Membership Meeting this evening are:

1. Pat Courter, President of Newport-Mesa Unified School District

Donation Total for the 2016 calendar year:

TOTAL DONATIONS APPROVED	\$4,750.00	
Donations disbursed:	\$4,750.00	(100%)
Donations not disbursed:	\$ 0.00	(0%)

End of Report