



Sons of the American Legion  
Squadron 291  
Minutes of the Executive Committee Meeting  
4 May 2016

Meeting called to order at 1804 hrs.

Roll Call - Butch Rowe, Adjutant

A quorum was present, five members of the Executive Committee constituting a quorum. Roll Call List attached.

Guests Present

Ken George, Post 291 Advisor  
Walt Wagner, Post 291  
Laura Dietz, Founder, Iwo Jima Monument West  
Kat Katz, Unit 291 President  
Vera Rowe, Unit 291  
Bob Bedell, Squadron 291  
Howard Denghausen, Squadron 291  
Dan Swett, Squadron 291

Commander's Remarks - Matt Parsons, Cmdr

Cmdr Parsons thanked all for attending. He spoke to Cmdr Nye who requested the Squadron have an officer present at both Post Executive Board and General Membership meetings. Rich Morin volunteered to attend the May Executive Board meeting and Butch Rowe volunteered to attend the May General Membership meeting. Cmdr Nye also requested the Squadron include the Post Admin Office on distribution of all meeting agendas and events. In a separate e-mail to the Adjutant after the meeting, Cmdr Nye asked to be copied on meeting minutes.

The Constitution and By-Laws Review Committee consists of Tom Anderson, Jeff Kingsley and Butch Rowe.

Adjutant's Report - Butch Rowe

The Consolidated Squadron Report has been received and must be post-marked by 28 May. Squadron elections will be held during the General Meeting.

Chaplain's Remarks - Jeff White, Chaplain

No report.

Membership Report - Matt Parsons, Cmdr

The Squadron is capped at 1760 members. There are new 3 members this month. Current membership is 1585, 90% of goal.

There are approx. 280 members who have not renewed. Members not renewed by February first are delinquent and suspended from all privileges. A member so suspended may only be reinstated by a vote of the Squadron and payment of dues. Members still under suspension on June thirtieth will have their membership forfeited (Const. Article VII). Tomidan Jordan and Rich Morin are preparing a hard mailing to those members who have not renewed.

Finance Report - Rich Morin, Finance Officer

Approx. \$97,285 in the bank. A second Facility Assessment Fee payment of \$32,980 will be due on 30 June.

Signatories for Squadron checks will be Cmdr Matt Parsons, 2nd Vice Tim Sullivan, Finance Officer Rich Morin, Membership Chmn Jeff Kingsley and Quartermaster Tomidan Jordan.

Rich is working with Post Adjutant Marco Montes to finalize the Chart of Accounts.

District 29 / Detachment of California / National Report

The Detachment of California Convention will be 23-26 June in Fresno. The Squadron budget allots \$3,000 for convention expenses.

Delegates-at-large will be Bob Bedell, Tomidan Jordan and Paul Mesmer.

Proposed apportioned delegates will be Chmn Matt Parson, Secretary Bill Dunn Jr., Robert Bedell Jr., John Durkin, Ken George, Dan Swett and Jeff White. A vote of the general membership is required for approval.

Tomidan Jordan will check on renting a hospitality room.

Donations Report - Peter Martin, Donations Chmn

Laura Dietz, Founder, Iwo Jima Monument West is present to receive the Squadron donation.

Report attached.

Technology - John Durkin, Chmn

A motion was passed to spend \$300 for John Durkin to install and configure a Unity Building Tribute to honor member's Dads.

Concierge Program - Tim Sullivan, Volunteer Chmn

The program is running well. New volunteers are always needed.

Fund Raising Committee - John Durkin, Chmn

Investigations ongoing.

Old Business

Howard Denghausen presented the proposed flier for the Wagner Family Assistance Donation and requested comments.

New Business

Squadron elections will be held during the General Meeting.


The Squadron will request Post approval for a Toast to Dad to be held Saturday 11 June beginning at 1300.

The Cmdr urged all officers to attend the Installation Dinner at the Post beginning at 1600 hrs on 5 June. The Squadron will require an installing officer.

The meeting was adjourned at 1904.

The next Executive Committee Meeting will be held Wednesday 1 June 2016 at 1800 hrs.

Submitted by,

A handwritten signature in black ink that reads "BRowe". The letters are stylized and connected.

Butch Rowe  
Adjutant



Sons of the American Legion

Squadron 291

2016 Roll Call List

Executive Committee Meeting (5 members)

General Membership Meeting (15 members + 1 officer)

Date: 4 May 2016

Meeting Start Time: 1804

Meeting End Time: 1904

Executive Committee:

		Present	Excused	Absent
Commander	Matt Parsons	P	E	A
1st Vice Cmdr.	Bill Dunn Jr.	P	E	A
2nd Vice Cmdr.	Tim Sullivan	P	E	A
Adjutant	Butch Rowe	P	E	A
Finance Officer	Rich Morin	P	E	A
Sgt. at Arms	Brad Semonell	P	E	A
Chaplain	Jeff White	P	E	A
Historian	Robert Thompson	P	E	A
Jr. Past Cmdr.	Tomidan Jordan	P	E	A
Past Cmdr.	Steve Porter	P	E	A
Sr. Past Cmdr.	Matt Parsons	P	E	A

Appointed Positions:

Judge Advocate	Paul Mesmer	P	E	A
Membership	Jeff Kingsley	P	E	A
Parliamentarian	Butch Rowe	P	E	A
Donations	Peter Martin	P	E	A
Technology	John Durkin	P	E	A

Post Supervisory Committee:

Post Advisor	Ken George	P	E	A
Post Advisor	Roger Henry	P	E	A
Post Advisor	Paul Meye	P	E	A

**SONS OF THE AMERICAN LEGION, SQUADRON 291**  
**DONATIONS CHAIRMAN E-BOARD REPORT**

MAY 4, 2016

This is the Donation Committee Chairman's report for the May 4th, 2016 Executive Board Meeting.

**Current Donation Requests**

One Donation Requests was received by the Donation Committee between the April 6, 2016 Executive Board Meeting and this May 4, 2016 Executive Board Meeting as follows:

1. \$45 was requested and approved for a Flag commemorating the Fathers of SAL 291 members to be displayed at the 7<sup>th</sup> Annual "Field of Honor" at Castaways Park on May 20, 21.

**Donation Acknowledgements Received**

No Thank you letters were received during the month.

**Donation Recipients attending**

Ms. Laura Dietz, Executive Director for Iwo Jima Monument West is planning to attend the May 4, 2016 General Membership Meeting to receive a ceremonial presentation of a Donation Check for \$1,000.

**Donation Total for the 2016 calendar year:**

Subject to approval of the two donation requests above, the donation financial status is:

<b>TOTAL DONATIONS APPROVED</b>	\$7,245.00	
<b><u>Disbursement Status</u></b>		
Donations disbursed:	\$7,095.00	(98%)
Donations not disbursed:	\$150.00	(2%)
<b><u>Donation Type</u></b>		
Recurring Donations:	\$3,500.00	(48%)
Other Donations:	\$3,745.00	(52%)

End of Report