



Sons of the American Legion
Squadron 291
Minutes of the Executive Committee Meeting
1 June 2016

Meeting called to order at 1810 hrs.

Roll Call - Butch Rowe, Adjutant

A quorum was present, five members of the Executive Committee constituting a quorum. Roll Call List attached.

Guests Present

Kat Katz, Unit 291 President

Adjutant's Remarks - Butch Rowe, Adjutant

As the Cmdr, 1st Vice and 2nd Vice were not present, the Adjutant called the meeting to order.

Peter Martin volunteered to attend the Legion Executive Committee Meeting. Butch Rowe volunteered to attend the General Meeting.

Adjutant's Report - Butch Rowe

The Consolidated Squadron Report was mailed 23 June.

The Adjutant noted that each Executive Committee member shall submit all records to the Historian for filing by the August Ex-com. (By-Laws Article IV, Sect. 3)

Chaplain's Remarks - Jeff White, Chaplain

No report.

Membership Report - Butch Rowe, Adjutant

The hard mailing to members who have not renewed was not sent.

There were 5 applicants who were not acted upon at the April meeting and 2 at the May meeting. They are: William Berg, Kent Forde, Ken McCarthy, Mike Schooner, David Yonts and Scott Birnberg and John Hamilton. A motion was passed to recommend the membership bring these fine gentlemen into the Squadron.

Cmdr Parsons joined the meeting.

Finance Report - Rich Morin, Finance Officer

Approx. \$114,042 in the bank. A second Facility Assessment Fee payment of \$32,980 will be due on 30 June. A motion was passed to pay the fee this day. The fee is based upon upon last

years delegate strength of 1649 members at \$40 each equalling \$65,960 or \$32,980 for the June assessment.

Per a conversation with Post Adjutant Marco Montes, the Squadron Chart of Accounts is acceptable. On-line bank access remains unavailable.

A motion was passed that signatories for Squadron checks shall be Cmdr Matt Parsons, 2nd Vice Tim Sullivan, Finance Officer Rich Morin, Membership Chmn Jeff Kingsley, Quartermaster Tomidan Jordan and Post Adjutant Marco Montes if he requires.

The 2016-2017 Squadron budget will be prepared beginning after the fall of gavel at the June Detachment Convention.

District 29 / Detachment of California / National Report

The Detachment of California Convention will be 23-26 June in Fresno. The Squadron budget allots \$3,000 for convention expenses. A motion was passed to recommend the membership approve a revised budget of NTE \$10,000.

A motion was passed to amend the delegate list with Delegates-at-large to be Bob Bedell and Paul Mesmer. Delegates will be Chmn Matt Parson, Secretary Bill Dunn Jr., Robert Bedell Jr., John Durkin, Ken George, Tomidan Jordan, Dan Swett and Jeff White. This must be approved by the membership.

Donations Report - Peter Martin, Donations Chmn

A motion was passed to recommend the membership approve the Squadron recurring donations. The Donation Committee approved a \$1000 donation for the 6th Annual Walking Shield Golf Tournament. A motion was passed to recommend the membership approve this donation.

Report attached.

Technology - Matt Parsons, Cmdr

The website was down for several days along with the Volunteer link.

Concierge Program - Matt Parsons, Cmdr

The program is running well. New volunteers are always needed. A motion was passed to budget NTE \$500 for polo shirts for volunteers pending Cmdr's approval of design.

Fund Raising Committee - Matt Parsons, Cmdr

Investigations ongoing.

Old Business

4th of July planning meetings are ongoing each Saturday at 1000 at the Post. The Squadron has been requested to attend.

New Business

The Cmdr called for a show of hands of elected officers who plan to attend the Installation Dinner at the Post beginning at 1600 hrs on 5 June. Those signifying attendance were: Matt Parsons, Butch Rowe, Rich Morin, Brad Semonell, Jeff White and Robert Thompson. After the meeting, Tim Sullivan indicated that he would attend. Paul Mesmer volunteered to serve as installing officer.

A Boat Parade meeting is needed to produce a budget in July for Post approval in September.

The Squadron will hold a Toast to Dad on Saturday 11 June beginning at 1300.

Membership was discussed. Members not renewed by February first are delinquent and suspended from all privileges. A member so suspended may only be reinstated by a vote of the Squadron and payment of dues. Members still under suspension on June thirtieth will have their membership forfeited (Const. Article VII). Membership may not have any breaks in renewal. Members who seek to reapply after forfeiture will be presented to the Post Executive Board for approval.

A motion was passed to create a Standing Rule for Life Membership. A motion was passed to create a Standing Rule for Squadron Financial Management. Standing Rules require approval by the membership.

The meeting was adjourned at 1907.

The next Executive Committee Meeting will be held Wednesday 6 July 2016 at 1800 hrs.

Submitted by,

BRWE

Butch Rowe
Adjutant

Distribution:

Squadron Executive Committee
Squadron Appointed Positions
Post Supervisory Committee
Post Cmdr
Post Adjutant
Auxiliary President
Auxiliary Secretary



Sons of the American Legion
Squadron 291
2016 Roll Call List

Executive Committee Meeting (5 members)
General Membership Meeting (15 members + 1 officer)

Date: 1 June 2016
Meeting Start Time:
Meeting End Time:

1810
1907

WILL
ATTEND
INSTALLATION

Executive Committee:

			Present	Excused	Absent
Commander	Matt Parsons	MP	P	E	A
1st Vice Cmdr.	Bill Dunn Jr.	BDJ	P	E	A
2nd Vice Cmdr.	Tim Sullivan	TS	P	E	A
Adjutant	Butch Rowe	BR	P	E	A
Finance Officer	Rich Morin	RM	P	E	A
Sgt. at Arms	Brad Semonell	BS	P	E	A
Chaplain	Jeff White	JW	P	E	A
Historian	Robert Thompson	RT	P	E	A
Jr. Past Cmdr.	Tomidan Jordan	TJ	P	E	A
Past Cmdr.	Steve Porter	SP	P	E	A
Sr. Past Cmdr.	Matt Parsons	MP	P	E	A

Appointed Positions:

Judge Advocate	Paul Mesmer	PM	P	E	A
Membership	Jeff Kingsley	JK	P	E	A
Parliamentarian	Butch Rowe	BR	P	E	A
Donations	Peter Martin	PM	P	E	A
Technology	John Durkin	JD	P	E	A

Post Supervisory
Committee:

Post Advisor	Ken George	KG	P	E	A
Post Advisor	Roger Henry	RH	P	E	A
Post Advisor	Paul Meye	PM	P	E	A

SONS OF THE AMERICAN LEGION, SQUADRON 291
DONATIONS CHAIRMAN E-BOARD REPORT
JUNE 1, 2016

This is the Donation Committee Chairman's report for the June 1, 2016 Executive Board Meeting.

Recurring Donation Requests

The following recurring donations in the amount of \$10,500 were approved by the Donation Committee at a meeting held on Feb 18, 2016:

- \$1,500 – National Child Welfare Fund – Squadron Contribution
- \$1,000 – National Child Welfare Fund – Brigandi Memorial Contribution
- \$3,000 – Walking Shield
- \$2,000 – Chino Air Museum / Planes of Fame
- \$3,000 – Orangewood Children's Home Auxiliary – LA CASA

These recurring Donation Requests will be proposed to the Executive Board for their approval on June 1, 2016. If approved by the Executive Board, these recurring Donation Requests will be submitted to the General Membership for their approval at the meeting on June 1, 2016.

Current Donation Requests

One Donation Requests was received by the Donation Committee between the May 4, 2016 Executive Board Meeting and this June 1, 2016 Executive Board Meeting as follows:

1. \$1000 was requested and approved by the Donation Committee for the 6th Annual Walking Shield Golf Tournament at the Barona Creek Golf Course in Lakeside on June 27, 2016

Donation Recipients attending

Mr. John Castillo, Executive Director of Walking Shield, Inc is planning to attend the June 1, 2016 General Membership Meeting to discuss Walking Shield activities and receive a ceremonial presentation of a Donation Check for \$1,000, if approved by the Membership.

Donation Acknowledgements Received

One Thank You email and photo was received during the month from Sergeant Major Nguyen of the Fighting Fifth Marine Regiment, thanking us for sending boxes of comfort.

Donation Total for the 2016 calendar year:

Subject to approval of the two donation requests above, the donation financial status is:

TOTAL DONATIONS APPROVED	\$7,245.00	
<u>Disbursement Status</u>		
Donations disbursed:	\$7,095.00	(98%)
Donations not disbursed:	\$150.00	(2%)
<u>Donation Type</u>		
Recurring Donations:	\$3,500.00	(48%)
Other Donations:	\$3,745.00	(52%)

End of Report