



Sons of the American Legion  
Squadron 291  
Minutes of the Executive Committee Meeting  
5 April 2017

Meeting called to order at 1805 hrs.

Call to Order - Matt Parsons, Cmdr

A quorum was present, five members of the Executive Committee constituting a quorum. Roll Call List attached.

Guests Present

Dan Swett, Squadron 291  
Cat Katz, Unit 291 President  
Vera Rowe, Unit 291  
Kim Lafferty

Commander's Remarks - Matt Parsons, Cmdr

Cmdr Parsons greeted all in attendance and introduced guests.

Cmdr Parsons and Tim Sullivan will meet and discuss how best to approach the Post about changing the process by which the Squadron recruits new members.

Tim Sullivan will represent the Squadron at the April Post Ex-com Meeting. Butch Rowe will represent the Squadron at the April Post General Meeting.

Matt Parsons will represent the Squadron at the May Post Ex-com Meeting. Butch Rowe will represent the Squadron at the May Post General Meeting.

Adjutant's Report - Butch Rowe, Adjutant

The mailer for the 3 May Annual Meeting is due to be sent at least 5 days prior to the meeting.

Chaplain's Report - Jeff White, Chaplain

Past Cmdr Porter's wife Linda Mae Porter's Celebration of Smiles was held on 2 March at the Post. Blake Norton passed away suddenly.

Membership Report - Jeff Kingsley, Chmn

The Squadron is capped at 1760 members. Total paid membership for 2016 as transmitted to Department was 1577. Paid membership year to date is 1515.

There are 3 new applicants this month. They are William Dean, Trevor Rismon and David Yates. A motion was passed to recommend the membership bring these fine gentlemen into the Squadron.

Finance Report - Rich Morin, Finance Officer

We currently have approx. \$43,000 in the bank. Membership payment to the Post has been made to bring us current.

District 29 / Detachment of California / National Report - Matt Parsons, Cmdr

The SAL Detachment of California Convention will be held in 22-25 June in Riverside, CA. Board members are all urged to attend and represent the Squadron. The Squadron will likely sponsor a hospitality suite.

The SAL Nat'l Convention will be held 18-24 August in Reno, NV.

Donations Report - Peter Martin, Chmn

There was one new donation request approved by the Donation Committee for \$1000 to the O.C. Cop Bowl. A motion was passed to recommend the membership approve this donation.

Report attached.

Technology - Matt Parsons, Cmdr

A motion was passed to cease payment for web services.

Concierge Program - Tim Sullivan, 2nd Vice Cmdr

Program going well. New volunteers always needed and welcome.

Fund Raising - Matt Parsons, Cmdr

No report.

Old Business

No old business.

New Business

Installation Dinner will be held Sunday 4 June at the Post. Reservation must be made in order to attend.

Second nominations for Squadron elections to take place at the General Meeting. Nominations from last meeting are:

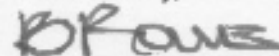
- Commander - Tim Sullivan
- 1st Vice - Jeff Gottfredson
- 2nd Vice - Open
- Adjutant - Butch Rowe
- Finance - Rich Morin
- Sgt-at-Arms - Brad Semonell
- Chaplain - Vacant
- Historian - Robert Thompson

The date for 90% transmittal to Detachment is 12 April 2017.

The meeting was adjourned at 1900.

The next Executive Committee Meeting will be held Wednesday 3 May 2017 at 1800 hrs.

Submitted by,



Butch Rowe  
Adjutant

Distribution:

Squadron Executive Committee  
Squadron Appointed Positions  
Squadron Advisors  
Post Cmdr  
Post Adjutant  
Auxiliary President  
Auxiliary Secretary

Attachments:

Roll Call List  
Donations Report, April 5 2017



Sons of the American Legion

Squadron 291

2017 Roll Call List

Executive Committee Meeting (5 members)

General Membership Meeting (15 members + 1 officer)

Date: 5 April 2017

Meeting Start Time:

1805

Meeting End Time:

1900

Executive Committee:

		Present	Excused	Absent
Commander	Matt Parsons	P	E	A
1st Vice Cmdr.	Bill Dunn Jr.	P	E	A
2nd Vice Cmdr.	Tim Sullivan	P	E	A
Adjutant	Butch Rowe	P	E	A
Finance Officer	Rich Morin	P	E	A
Sgt. at Arms	Brad Semonell	P	E	A
Chaplain	Jeff White	P	E	A
Historian	Robert Thompson	P	E	A
Past Cmdr.	Steve Porter	P	E	A
Sr. Past Cmdr.	Matt Parsons	P	E	A

Appointed Positions:

Judge Advocate	Paul Mesmer	P	E	A
Membership	Jeff Kingsley	P	E	A
Parliamentarian	Butch Rowe	P	E	A
Donations	Peter Martin	P	E	A
Technology	John Durkin	P	E	A

Post Supervisory Committee:

Post Advisor	Ken George	P	E	A
Post Advisor	Roger Henry	P	E	A
Post Advisor	Paul Meye	P	E	A

**SONS OF THE AMERICAN LEGION, SQUADRON 291**  
**DONATIONS CHAIRMAN E-BOARD REPORT**  
APRIL 5, 2017

This is the Donation Committee Chairman's report for the April 5, 2017 Executive Board Meeting.

**Current Donation Requests**

There was one Donation Request received by the Donation Committee between the March 1, 2017 Executive Board Meeting and this April 5, 2017 Executive Board Meeting as follows:

\$1,000 for OC Cop Bowl

**Donation Recipients attending**

There are no Donation Recipients planned to be at the April 5, 2017 Executive Board Meeting.

**Donation Acknowledgements Received**

No Donation Acknowledgements were received in the period.

**Donation Total for the 2017 calendar year:**

The donation financial status is:

<b>TOTAL DONATIONS APPROVED</b>	\$ 5,700
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**Disbursement Status**

Donations disbursed:	\$ 5,700
Donations not disbursed:	\$ 0

**Donation Type**

Recurring Donations:	\$ 4,500
Other Donations:	\$ 1,200

End of Report