



Sons of the American Legion  
Squadron 291  
Minutes of the Executive Committee Meeting  
2 August 2017

Meeting called to order at 1812 hrs.

Call to Order - Tim Sullivan, Cmdr

A quorum was present, five members of the Executive Committee constituting a quorum.  
Roll Call List attached.

Guests Present

Jess Lawson, Post 291 Jr Past Cmdr

Commander's Remarks - Tim Sullivan, Cmdr

Cmdr Sullivan greeted all in attendance and acknowledged guests.

Tim Sullivan will represent the Squadron at the Thursday 3 August Post Ex-com Meeting.  
Jeff Gottfredson will represent the Squadron at the Wednesday 9 August Post General Meeting.

Rich Morin will represent the Squadron at the Thursday 7 September Post Ex-com Meeting.  
Tim Sullivan will represent the Squadron at the Wednesday 13 September Post General Meeting.

Adjutant's Report - Butch Rowe, Adjutant

No report.

Membership Report - Jeff Gottfredson, 1st Vice Cmdr

The Squadron is capped at 1760 members.

There are 14 applicants this month, having been approved by Post 1st Vice Cmdr Mike Schubert.

Renewals are going very slowly. Credit card payment for membership renewals is pending.  
John Long has volunteered to do the administrative work for the Squadron web page.

Rich Morin will copy Jeff Gottfredson on bank deposit slips for membership fees.

Chaplain's Report - Jeff White, Chaplain

No report.

Concierge Program - Tim Sullivan, Cmdr

Program going well. New volunteers always needed and welcome.

Finance Report - Rich Morin, Finance Officer

We currently have approx. \$45,000 in the bank.

A motion was passed to revise the Standing Rule - Squadron Financial Management section for Squadron Checking Account to read:

Squadron Checking Account:

Squadron checking account signatories shall be limited to: Cmdr Tim Sullivan, 1st Vice Cmdr Jeff Gottfredson, Finance Chairman Rich Morin, and Post designated officers Marco Montes and Paul Meye. (2 August 2017)

This revision will be voted on by the membership and then forwarded to the Post for approval.

District 29 / Detachment of California / National Report - Matt Parsons, Jr Past Cmdr

The Detachment of California Executive Committee will meet 12-13 August in Amador, CA.

The SAL Nat'l Convention will be held 18-24 August in Reno, NV.

Donations Report - Peter Martin, Chmn

There are two donation requests this month, previously approved by the Donation Committee:

- \$2500 for National Child Welfare Fund
- \$500 NTE for a television for March AFB Deployment Center

Motions were passed to recommend the Squadron membership approve these donations.

Report attached.

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Technology - Tim Sullivan, Cmdr

Credit card processing on the Squadron website was discussed.

Concierge Program - Tim Sullivan, Cmdr

Program going well. New volunteers always needed and welcome.

Fund Raising Committee - Tim Sullivan, Cmdr

Cmdr Sullivan appointed Dennis McCarter to head the Fund Raising Committee. The appointment was confirmed by the Executive Committee.

Old Business

Boat parade planning and approval by Post Executive Board is due.

New Business

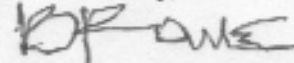
A Squadron member has generously donated the \$2000 boat rental for another fishing excursion for veterans suffering from PTSD.

Dennis McCarter works with ProFund West ([www.profundwest.com](http://www.profundwest.com)), a professional fundraising service. He proposed a preliminary budget for a SAL Hoop It Up Classic in early November and briefly explained the fund raising process. The fee to ProFund is 18-1/2% minus a \$3000 retainer to start. A motion was passed to budget the \$3000 retainer and proceed with planning the event. Jeff White and Matt Parsons volunteered to serve as team captains. A 2nd motion was passed to pay \$3000 to ProFund and proceed with the event pending approval by the Post Executive Board. Preliminary Budget attached.

The meeting was adjourned at 1910.

The next Executive Committee Meeting will be held Wednesday 6 September 2017 at 1800 hrs.

Submitted by,



Butch Rowe  
Adjutant

Distribution:

Squadron Executive Committee  
Squadron Appointed Positions  
Squadron Advisors  
Post Cmdr  
Post Adjutant  
Auxiliary President  
Auxiliary Secretary

Attachments:

Roll Call List  
August Donations Committee Report  
SAL Hoop It Up Classic Preliminary Budget August 2, 2017



Sons of the American Legion  
Squadron 291

2017 Roll Call List

Executive Committee Meeting (5 members)  
General Membership Meeting (15 members + 1 officer)

Date: 2 August 2017

Meeting Start Time: 1812

Meeting End Time: 1910

Executive Committee:

		Present	Excused	Absent
Commander	Tim Sullivan	P	E	A
1st Vice Cmdr.	Jeff Gottfredson	P	E	A
2nd Vice Cmdr.	Dennis McCarter	P	E	A
Adjutant	Butch Rowe	P	E	A
Finance Officer	Rich Morin	P	E	A
Sgt. at Arms	Brad Semonell	P	E	A
Chaplain	Jeff White	P	E	A
Historian	Robert Thompson	P	E	A
Jr. Past Cmdr.	Matt Parsons	P	E	A
Sr. Past Cmdr.	Steve Porter	P	E	A

Appointed Positions:

Judge Advocate	Paul Mesmer	P	E	A
Parliamentarian	-	P	E	A
Donations	Peter Martin	P	E	A
Technology	John Durkin	P	E	A

Post Supervisory  
Committee:

Post Advisor	Ken George	P	E	A
Post Advisor	Paul Meye	P	E	A
Post Advisor	Robert Wright	P	E	A

**SONS OF THE AMERICAN LEGION, SQUADRON 291**  
**DONATIONS CHAIRMAN E-BOARD REPORT**  
AUGUST 2, 2017

This is the Donation Committee Chairman's report for the August 2, 2017 Executive Board Meeting.

**Current Donation Requests**

There were two Donation Requests received by the Donation Committee between the July 5, 2017 Executive Board Meeting and this August 2, 2017 Executive Board Meeting as follows:

1. Up to \$500 for TV for March Air Force Base Deployment Center
2. \$2,500 for American Legion Child Welfare Foundation, comprised of \$1,500 for the Foundation directly and an additional \$1,000 for the Foundation in memory of Michael Brigandi.

**Donation Recipients attending**

There are no Donation Recipients planned to be at the August 2, 2017 Executive Board Meeting.

**Donation Acknowledgements Received**

No Donation Acknowledgements were received in the period.

**Donation Total for the 2017 calendar year:**

The donation financial status is:

<b>TOTAL DONATIONS APPROVED</b>	\$ 9,500
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**Disbursement Status**

Donations disbursed:	\$ 9,500
Donations not disbursed:	\$ 0

**Donation Type**

Recurring Donations:	\$ 9,500
Other Donations:	\$ 0

End of Report

**SAL HOOP IT UP CLASSIC I**

**PRELIMINARY BUDGET**

August 2, 2017

**FUNDS RAISED**

\$100,000 TO \$250,000

**TIMETABLE**

90 days from now until the EVENT in early November

**PARTICIPANTS**

61 including 12 team captains and 1 campaign captain....5 man teams

**EXPENSES**

Consulting firm – 18.5% minus a \$3000 retainer at the start....paid 3 weeks after the event

The event --- will try to get donated gym....but, for safety, let's plan on \$2500 just in case

The party after the event --- \$15/person -- \$1800 (no host bar)

*Note: The only out of pocket expense is the retainer...all other costs paid from the funds raised*