



Sons of the American Legion  
Squadron 291  
Minutes of the Executive Committee Meeting  
4 October 2017

Meeting called to order at 1818 hrs.

Call to Order - Tim Sullivan, Cmdr

A quorum was present, five members of the Executive Committee constituting a quorum.  
Roll Call List attached.

Guests Present

Skipper Tim Bercovitz, Squadron Advisor  
Vera Rowe; Unit 291  
Bob Bedell, Rick Bradley, Art Jimenez, John Long; SAL 291

Commander's Remarks - Tim Sullivan, Cmdr

Cmdr Sullivan greeted all in attendance and acknowledged guests.

Squadron fundraising efforts are being approved by the Post with the proviso that all proceeds go into the Post's bank account and the Post will in-turn write a check to the Squadron for the same amount.

Cmdr Sullivan appointed Art Jimenez as 2nd Vice Cmdr. The Executive Committee voted unanimously to affirm the appointment and forward his name to the Post for approval.

Adjutant's Report - Butch Rowe, Adjutant

Howard Denghausen found a standing rule for donations dated 3 October 2007. A copy has been forwarded to the Post for approval.

Squadron Advisors - Tim Sullivan, Cmdr

Cmdr Sullivan introduced Skipper Tim Bercovitz as Squadron Advisor. Rob White has also been appointed as Squadron Advisor but was in a car accident and unable to attend.

Website Administrator - Tim Sullivan, Cmdr

Cmdr Sullivan introduced John Long as Squadron website administrator.

Chaplain's Report - Jeff White, Chaplain

No report.

Membership Report - Jeff Gottfredson, 1st Vice Cmdr

The Squadron has a subscription to QuickBooks, which will generate invoices. Jeff suggested we use the program to do exactly that.

The Squadron is capped at 1760 members. Renewals are at 13.7% and going very slowly.

There are 5 applicants this month, having been approved by Post 1st Vice Cmdr Mike Schubert. They are: Tommy F. Chaplin, Kenneth Cowie, Brian Finster, Matthew Hartloff, and Sean Heslin. A motion was passed to approve these applications and present them to the Squadron for acceptance.

Payment to Detachment for renewing members is \$776. Payment of facility fee to Post for renewing members is \$10,660.

Report attached.

#### District 29 / Detachment of California / National Report

Rick Bradley reported on the recent District meeting. A contact name at Long Beach VA along with a list of veterans needs was given to Cmdr Sullivan.

#### Donations Report - Peter Martin, Chmn

There is one donation request this month, previously approved by the Donation Committee:

- \$400 for Unit 291 Operation Pajama - motion passed

This will be presented to the Squadron for approval.

Rachel Cueva, District Director of Boy Scouts of America Orange County Council will be present to accept the \$500 donation approved in September.

Report attached.

#### Concierge Program - Tim Sullivan, Cmdr

Program going well. New volunteers always needed and welcome.

#### Finance Report - Tim Sullivan, Cmdr

No report.

#### Fund Raising Committee - Tim Sullivan, Cmdr

No report.

#### Old Business

Boat parade planning is due.

#### New Business

A motion was passed to purchase a table of 8 for \$480 in support of the SAL Hall of Fame Gala to be held at Pasadena Post 13 on 4 November.

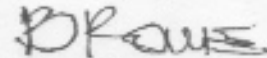
At the September General Meeting, a motion was passed to award \$500 to a worthy Newport Mesa USD teacher. Matt Parsons will head up this effort.

Cmdr Sullivan stated that we will no longer hold monthly attendance drawings.

The meeting was adjourned at 1901.

The next Executive Committee Meeting will be held Wednesday 1 November 2017 at 1800 hrs.

Submitted by,



Butch Rowe  
Adjutant

Distribution:

Squadron Executive Committee  
Squadron Appointed Positions  
Squadron Advisors  
Post Cmdr  
Post Adjutant  
Auxiliary President  
Auxiliary Secretary

Attachments:

Roll Call List  
October Membership Report  
October Donations Committee Report



Sons of the American Legion

Squadron 291

2017 Roll Call List

Executive Committee Meeting (5 members)

General Membership Meeting (15 members + 1 officer)

Date: 4 October 2017

Meeting Start Time: 1810

Meeting End Time: 1901

Executive Committee (Voting):

		Present	Excused	Absent
Commander	Tim Sullivan	P	E	A
1st Vice Cmdr.	Jeff Gottfredson	P	E	A
2nd Vice Cmdr.	-	P	E	A
Adjutant	Butch Rowe	P	E	A
Finance Officer	Rich Morin	P	E	A
Sgt. at Arms	Brad Semonell	P	E	A
Chaplain	Jeff White	P	E	A
Historian	Robert Thompson	P	E	A
Jr. Past Cmdr.	Matt Parsons	P	E	A
Sr. Past Cmdr.	Steve Porter	P	E	A

Appointed Positions (Non-voting):

Judge Advocate	Paul Mesmer	P	E	A
Parliamentarian	-	P	E	A
Donations	Peter Martin	P	E	A
Fund Raising	-	P	E	A
Technology	John Durkin	P	E	A

Post Supervisory Committee (Non-voting):

Post Advisor	-	P	E	A
Post Advisor	Paul Meye	P	E	A
Post Advisor	Robert Wright	P	E	A

**SONS OF THE AMERICAN LEGION, SQUADRON 291**  
**DONATIONS CHAIRMAN E-BOARD REPORT**

OCTOBER 4, 2017

This is the Donation Committee Chairman's report for the October 4, 2017 Executive Board Meeting.

**Current Donation Requests**

Four Donation Requests were received by the Donation Committee between the September 6, 2017 Executive Board Meeting and this October 4, 2017 Executive Board Meeting as follows:

1. \$1,000 for Hilltop Haven Foundation. This request was withdrawn as the Foundation is not yet ready.
2. \$1,000 for the 6<sup>th</sup> Annual Walking Shield Golf Tournament
3. \$400 for support of AL291 Auxiliary Operation Pajama to provide undergarments to the VA Clothing Bank in Los Angeles.
4. \$300 for support of Bob Hope USO Event in Garden Grove.

**Donation Recipients attending**

Rachel Cueva, District Director of the Boy Scouts of America Orange County Council will be present to receive a \$500 Donation check and say a few words about the Boys Scouts programs in Orange County.

**Donation Acknowledgements Received**

No Donation Acknowledgements were received in the period.

**Donation Total for the 2017 calendar year:**

The donation financial status is:

<b>TOTAL DONATIONS APPROVED</b>	\$ 14,400
---------------------------------	-----------

**Disbursement Status**

Donations disbursed:	\$ 14,000
Donations not disbursed:	\$ 400

**Donation Type**

Recurring Donations:	\$ 12,000
Other Donations:	\$ 2,400

End of Report



# Sons of the American Legion

## Newport Harbor Squadron #291

New Members this Month	5
New Members this Year	41
Total Membership	1,665
Members Renews 2018	229
Members needing to Renew	1,436
Percentage Renewed	13.7%

### New Members Inducted October 2017

New Members October			
Type	First	Last	City
Regular	Tommy F	Chaplin	Orange
Regular	Kenneth	Cowie	Newport Beach
Regular	Brian	Finster	Newport Beach
Regular	Matthew	Hartloff	North Tustin
Regular	Sean	Heslin	Anaheim

215 15<sup>th</sup> Street; Newport Beach, CA 92663  
(949) 673-5050 phone (949) 673-9555 (Fax)