



Sons of the American Legion
Squadron 291
Minutes of the Executive Committee Meeting
7 February 2018

Meeting called to order at 1802 hrs.

Call to Order - Tim Sullivan, Cmdr

A quorum was present, five members of the Executive Committee constituting a quorum.
Roll Call List attached.

Guests Present

Howard Denghausen, John Long; SAL 291
Vera Rowe, Unit 291

Commander's Remarks - Tim Sullivan, Cmdr

Cmdr Sullivan greeted all in attendance.

Tim Sullivan was present to represent the Squadron at the Thursday 1 February Post Ex-com Meeting.

Jeff Gottfredson will represent the Squadron at the Wednesday 14 February Post General Meeting.

Tim Sullivan will represent the Squadron at the Thursday 1 March Post Ex-com Meeting.

Adjutant's Report - Butch Rowe, Adjutant

No report.

Membership Report - Jeff Gottfredson, 1st Vice Cmdr

The Squadron is capped at 1760 members. Renewals are at 77.3%.

There are 17 applicants this month, having been approved by Post 1st Vice Cmdr Mike Schubert. They are: Carl Basile, Lawrence Braden, Matthew Brigham, Eric Cutforth, Steven Foster, Stephen Hulan, Greg Miskiel, Chad Paulson, Michael Ryan, William Schlegel, Barry Shepherd, Richard Shepherd, Patrick Visel, and Hayden Wehrli; Regulars. Daniel Coughlin; Dually. Casey Coughlin, and Rhett Stewart; Juniors. A motion was passed to approve these applications and present them to the Squadron for acceptance.

Dues not paid by 1 February - membership classified as delinquent and suspended from all privileges (Const. Art. VII).

Access cards will be deactivated on 10 February for those members who have not renewed.

Dues not paid by 30 June - membership is forfeited (Const. Art. VII).

Report attached.

Chaplain's Report - Jeff White, Chaplain

Jeff will attend the Four Chaplains Ceremony to be held Saturday 10 February at Detachment headquarters.

Squadron Activities - Art Jimenez, 2nd Vice Cmdr

Flag Day will be Thursday 14 June. The Squadron is considering an event in Veteran's Park to commemorate the day. Cmdr Sullivan is working on a budget.

A Boat Parade review meeting will be scheduled.

Finance Report - Rich Morin, Chmn

The Squadron has approx. \$108,000 in the bank. There are transfers of Boat Parade funds still to be made from the Post to the Squadron.

The Squadron has transitioned to NextGen accounting software. With that change, all credit card payments to the Squadron now go directly into the Post's account.

Discussion centered around the Post's charitable status. Rob White checked with the Post leadership and was told the Post is a 501(c)19 charitable organization and that donations are tax deductible.

District 29 / Detachment of California / National Report

Per capita payment is due to the District.

Donations Report - Peter Martin, Chmn

There are no donation requests this month.

Peter will attend the Newport Mesa Ed Foundation dinner 8 Feb to present the Squadron's \$500 donation.

Technology - Tim Sullivan, Cmdr

John Long is working with John Durkin on the website.

There are at least 8 administrators of the Squadron Facebook page.

A Squadron Instagram site was discussed.

Concierge Program - Tim Sullivan, Cmdr

Program going well. New volunteers always needed and welcome.

Fund Raising Committee - Tim Sullivan, Cmdr

The Squadron Hoop-it-up Fund Raiser is ongoing.

Old Business

Standing Rule - Squadron Financial Management section for Squadron Checking Account was sent to the Post for approval on 3 August.

Standing Rule - Squadron Financial Management Donation Policies section was sent to the Post for approval on 2 October.

Cmdr Sullivan appointed Rene Alvarez to serve as Squadron Parliamentarian. A motion was passed unanimously to affirm the appointment. A letter was sent to the Post on 9 October requesting approval of this appointment.

New Business

Cmdr Sullivan appointed Paul Mesmer and Jeff Gottfredson to serve with him as a Nominating Committee.

A motion was passed to hold a monthly drawing to give away 2 SAL caps each month for \$150 per month.

The meeting was adjourned at 1859.

The next Executive Committee Meeting will be held Wednesday 7 March 2018 at 1800 hrs.

Submitted by,



Butch Rowe
Adjutant

Distribution:

Squadron Executive Committee
Squadron Appointed Positions
Squadron Advisors
Post Cmdr
Post Adjutant
Auxiliary President
Auxiliary Secretary

Attachments:

Roll Call List
February Membership Report



Sons of the American Legion
Squadron 291

2018 Roll Call List

Executive Committee Meeting (5 members)
General Membership Meeting (15 members + 1 officer)

Date: 7 February 2018

Meeting Start Time: 1802

Meeting End Time: 1859

Executive Committee (Voting):		Present	Excused	Absent
Commander	Tim Sullivan	P	E	A
1st Vice Cmdr.	Jeff Gottfredson	P	E	A
2nd Vice Cmdr.	Art Jimenez	P	E	A
Adjutant	Butch Rowe	P	E	A
Finance Officer	Rich Morin	P	E	A
Sgt. at Arms	Brad Semonell	P	E	A
Chaplain	Jeff White	P	E	A
Historian	Robert Thompson	P	E	A
Sr. Past Cmdr.	Steve Porter	P	E	A
Appointed Positions (Non-voting):				
Donations	Peter Martin	P	E	A
Judge Advocate	Paul Mesmer	P	E	A
Parliamentarian	Rene Alvarez	P	E	A
Technology	John Durkin	P	E	A
Post Supervisory Committee (Non-voting):				
Post Advisor	Skipper Tim Bercovitz	P	E	A
Post Advisor	Paul Meye	P	E	A
Post Advisor	Rob White	P	E	A

Sons of the American Legion

Newport Harbor Squadron #291

New Members this Month	17	
New Members this Year	61	
Total Membership (Including New)	1,693	
Members Renewals 2018	1,310	(+185)
2017 Members yet to Renew	383	
Percentage Renewed	77.3%	(+10.2%)

New Members Inducted February 7, 2018

February New Members		
Type	Last	First
Regular	Basile	Carl
Regular	Braden	Lawrence
Regular	Brigham	Matthew
Junior	Coughlin	Kasey
Dually	Coughlin	Daniel
Regular	Cutforth	Erik
Regular	Foster	Steven
Regular	Hulan	Stephen
Regular	Miskiel	Gregg
Regular	Paulson	Chad
Regular	Ryan	Michael
Regular	Schlegel	William
Regular	Shepherd	Barry
Regular	Shepherd	Richard
Junior	Stuart	Rhett
Regular	Visel	Patrick
Regular	Wehrli	Hayden

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